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**Updating information**

Please make sure if you change your phone number that you provide us with an updated number. It is important we are able to contact parents/carers or emergency contacts at all times. If your child becomes unwell at nursery we will aim to contact parents in the first instance. If we are unable to get in touch with parent/carer then we will attempt to contact the emergency contact numbers, this is why it is important we have up to date numbers.

**Spooky Halloween Orienteering**

Thank you to all families who took part in the spooky Halloween orienteering and for returning your sponsor form. If you have not yet handed in your form, could I please ask that it is returned as soon as possible.

All money raised from this will allow us to provide Christmas presents for the children.

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**Dates for diary**

The nursery will be closed on:

Friday 29th November 2019

for staff in-service

Term time children will finish:

Thursday 19th December 2019 and

return Monday 6th January 2020

52 week children will finish:

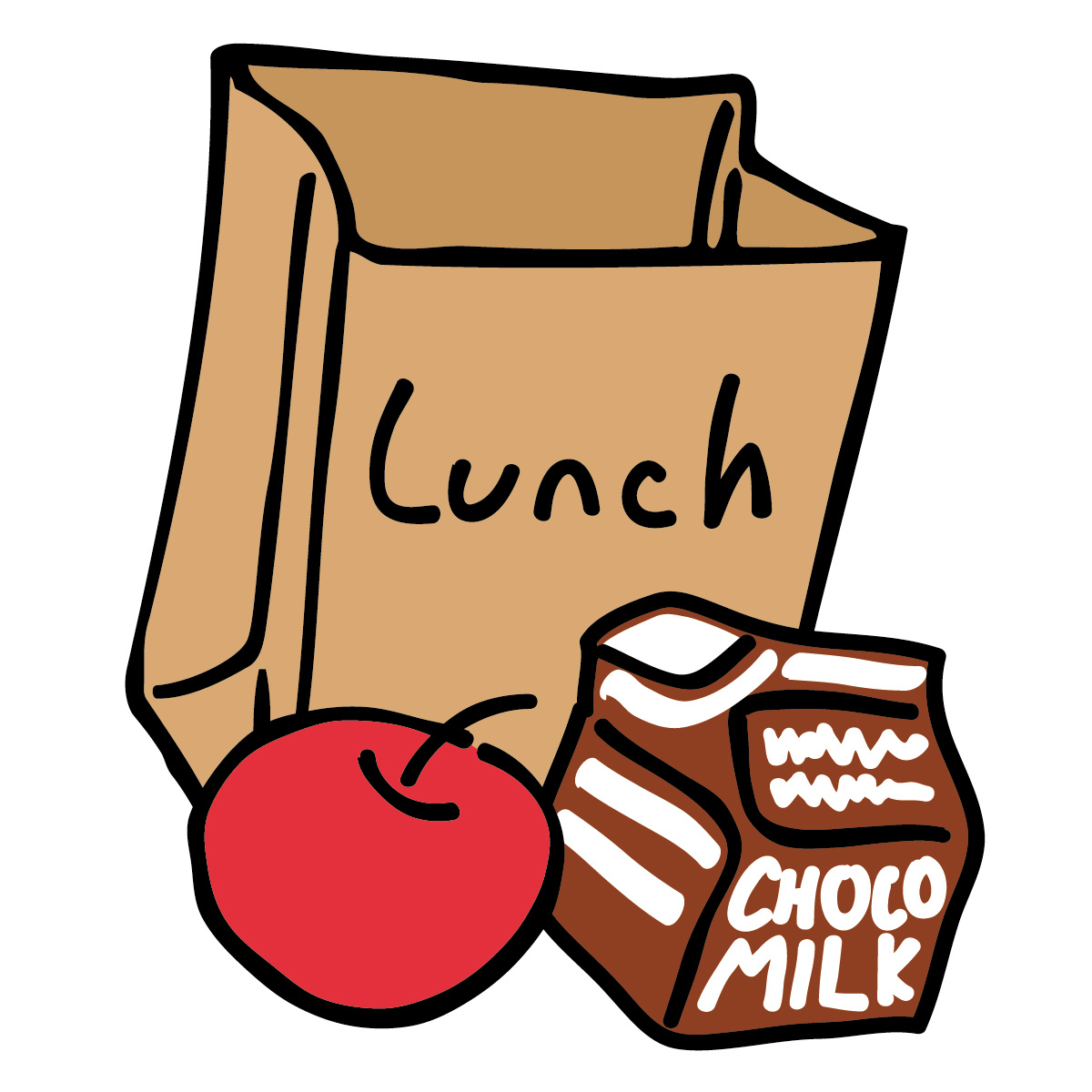
Tuesday 24th December 2019 and

return Friday 3rd January 2020

**Eco Committee**

The eco committee is looking for volunteers to come into nursery on Wednesday 27th November to help clear out the small patch area in preparation for growing fruit and vegetables. If you can spare some time on this day please get in touch with Sam. 

**Lunches**

The times for lunch are 12pm or 1pm, depending on the time allocated to you. Due to health and safety regulations lunches cannot be kept or reheated, therefore it is important that your child is on time for lunch. Children who attend at 1pm should be in by 1.15pm if you wish for your child to have lunch. Your co-operation in this matter is appreciated. 

**Toy fund**

Thank you for your continued support with Toy Fund Tuesday. This is a voluntary donation of £1 per child. Toy fund will now also be taken on a Thursday as well as a Tuesday for families who miss it at the start of the week. This money helps to buy resources for the children as well as pays towards birthday presents, trips, parties and other essential items needed for the children.

**Clothing**

Can parents/carer please make sure their child has a jacket, wellie boots and hat & scarf as the children will be outside in a variety of weather. As an indoor/outdoor nursery, children will have access to outdoors at all times.

Also any child who wears nappies, if parents could make sure their bag is stocked with nappies and wipes please.

A change of clothes, socks and indoor shoes is also required. Although children wear aprons for messy play and puddle suits outdoors, sometimes the children still need changed after having so much fun with their friends and staff. The nursery is very low on spare clothes so if your child has an accident and you have not provided a change of clothes, then we will have to contact you and ask that you bring clothes to nursery.

Your co-operation is appreciated ☺



**Pick ups**

Can I please ask that if you are unable to collect your child from nursery and are requesting that another family member or friend collects your child, that you contact the nursery prior to them collecting the child. If you have given permission for someone else to collect your child, we will ask for contact details for this person.

No persons under the age of 16 may drop off or collect a child under any circumstances.

**School Enrolment**

By now all children who are going to school should be enrolled online. If you are having difficulty enrolling your child then please speak to a member of management for assistance. If you wish to defer your child, you MUST still enrol them in their catchment school and then request a deferral.

Please remember I have an open door policy. If you have any concerns please don’t hesitate to get in touch with any member of management

Karen ☺

**Christmas Experiences**

This year we will be having Christmas experiences on **Wednesday 18th and Thursday 19th December**. During these days the children will have the opportunity to take part in a variety of Christmas activities and Santa will be visiting the nursery on both days, so your child will be able to visit Santa and get a present.

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